

EJ Department level Even Semester Academic Calendar 2018-19 .

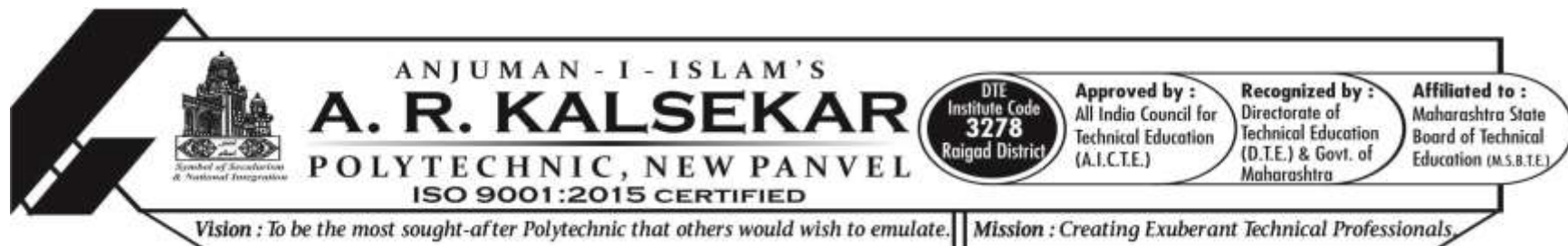
Sr. No.	Activities	1 ST Year	2 ND , 3 RD Year	Responsible Person	Remark
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December 2018					
1	Duration of Semester	10 TH Dec. 2018 to 23 RD March 2019		All	14 Weeks
2	Meeting of CR with Principal	10 TH Dec. 2018		Academic Coordinator	
3	Meeting with HOD's, A.C. & Principal Based on CR's Feed back	2 ND Week of Dec-2018		Academic Coordinator	
4	Faculty & staff orientation by Principal	10 TH Dec - 2018		Registrar	
5	Library Orientation	10 TH to 21 ST Dec. 2018		Librarian & Team	
6	NBA Visit	21 ST to 23 RD of Dec. 2018		All	
7	Department level meeting with Staff and GFM	Dept. level		H.O.D's	After Every 15 Days

Sd
Head of department

Academic coordinator (1608)

Principal



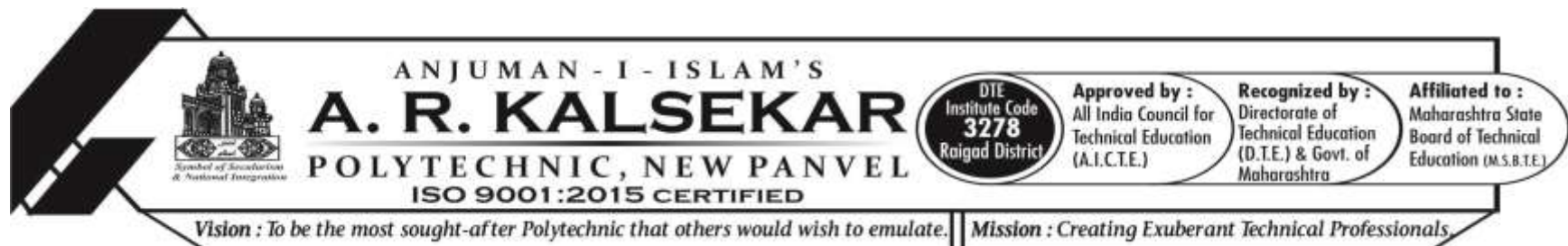
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8	Commencement of Even Semester	10 TH Dec. 2018		Institute & Department	
9	Mock IAMC	4 TH Week of Dec. 2018		All IAMC Members	
10	Workshop on Automation (PLC & SCADA)	Last Week of Dec. 2018		EJ Dept Staffs	
11	EOA	As per AICTE		AICTE Coordinator	
January 2019					
1	Alumni Meet	First Week of Jan. 2019		Alumni Controller	
2	Robotics Workshop	First Week of Jan. 2019		EJ Dept Staffs	
3	Declaration of Winter-2018 Result	Second Week of Jan – 2019		MSBTE	
4	Result Analysis of Winter 2018	Jan 3 RD Week 2019		All H.O.D's	Report should be submit to Principal

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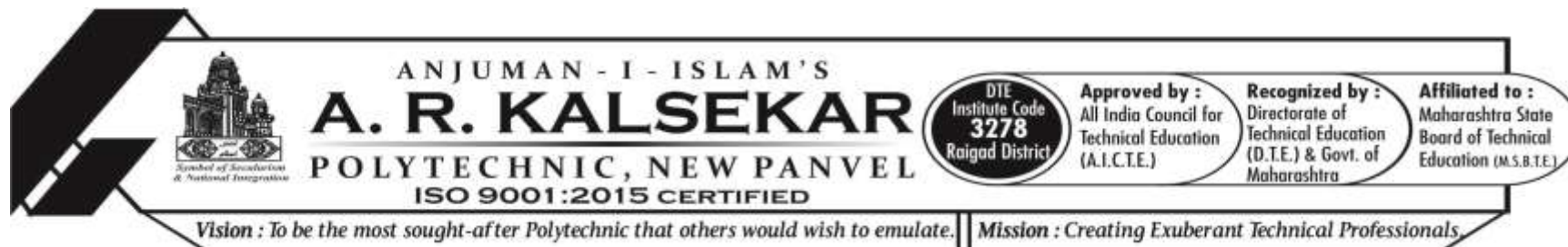
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5	Photo copy & Verification	Jan 3 RD Week 2019		Exam Controller	
6	Staff feedback – 1	15 TH to 17 TH Jan 2019.		HOD's & Coordinator	
7	Meeting of CR with Principal	23 RD Jan 2019		Academic Coordinator	
8	Meeting with HOD's, A.C. & Principal Based on CR's Feed back	24 TH Jan. 2019		Academic Coordinator	
9	Improvement Test	As per Teaching Plan		Subject Teacher	Record should be CIAAN
10	Republic Day	26 TH Jan 2019		Cultural Coordinator & Team	
11	Training on RC-5 Protocol	Last Week of Jan. 2019		EJ Dept Staffs	
12	Exam Form Filling Date Without fine (With Normal Fees)	21 ST Jan – 02 ND Feb 2019		All Clerk	
February 2019					

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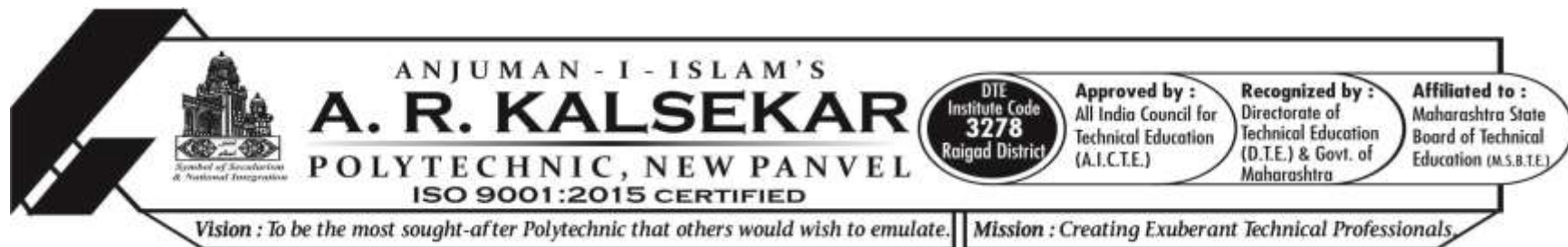
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Sr. No.	Activities	1 ST Year	2 ND , 3 RD Year	Responsible Person	Remark
1	IAMC	1 ST Week of Feb 2019		Academic Coordinator	
2	PTT-1	4 TH to 6 TH Feb 2019 as per MSBTE		PTT In-charge	
3	Exam form filling Date with Fine Rs.200/-	7 TH Feb – 12 TH Feb 2019		Dept. Clerk	
4	Exam form filling Date with Fine Rs.1500/-	14 TH Feb – 17 TH Feb 2019		Dept. Clerk	
5	Open House (Parent Meet) / Felicitation of Star Performer Students and Faculties	2 ND Week of Feb 2019		All HOD's & Cultural Team	
6	Sports Week	2 ND Week of Feb 2019		Sports Coordinator & Team	
7	EAMC	3 RD Week of Feb 2019		All	
8	Career Guidance and EDP	Department level		TPO / HODs	
9	Final Year Project Completion	Last week of Feb. 2019		Project Controller	

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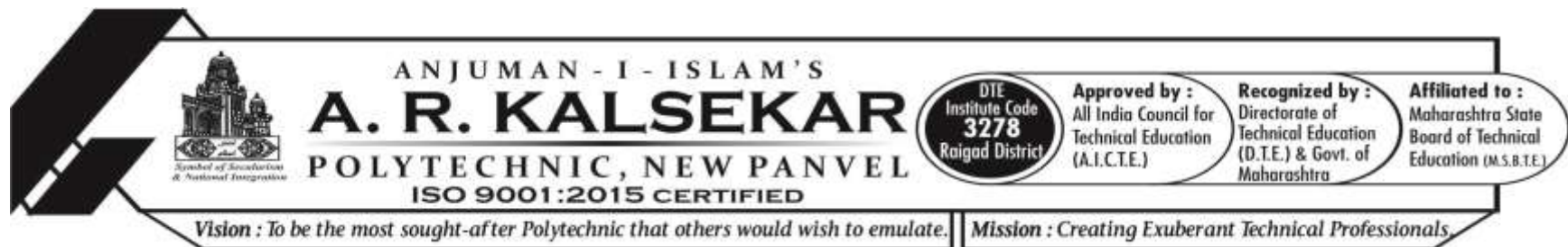
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10	Industrial Visit & Expert Talk	Depend on Availability		IIC Co-ordinator	
March 2019					
1	Alumni Data collection	1 ST Week March 2019		Dept. Clerk	
2	Tech –Era State level Project Exhibition/ Inter college Project Exhibition	2 ND Week of March 2019		Project Controller	
3	PTT-2	20 TH – 23 RD March 2019 as per MSBTE		PTT In-charge	
4	Farewell	Department level		H.O.D's	
5	NOC & Hall Ticket Distribution	23 RD March – 25 TH March 2019		All Subject Teachers & Clerks	
6	Practical Exam	25 TH March – 04 TH April 2019		Practical Exam In-charge & HOD's	

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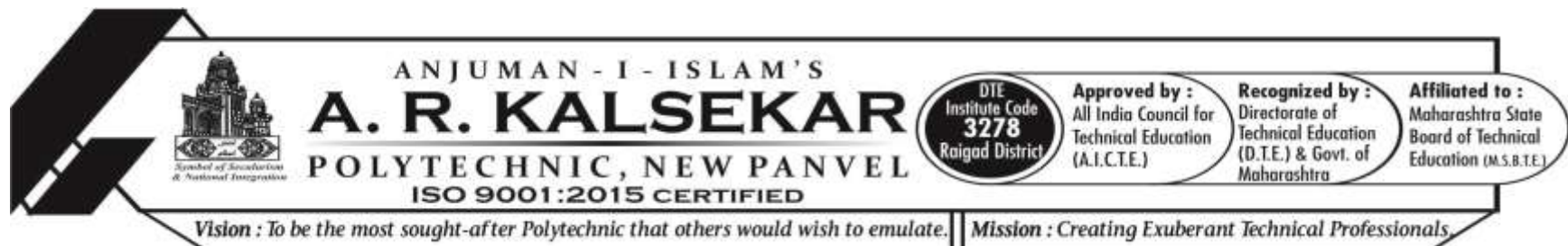
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7	HOD confirmation of mark sheets	On or before April 6, 2019		HOD's	
April 2019					
1	ISO Internal Audit	2 ND Week of April 2019		MR / JMR	
2	Faculty / Staff Appraisal Submission	2 ND Week of April 2019		HOD's & Admin.	
3	Departmental Stock Verification	2 ND Week of April-2019		Store In-charge and All Dept.	
4	Preparation Leave for Students	5 TH April – 10 TH April 2019		All	
5	Summer 2019 Theory Exam	11 TH April – 7 TH May 2019		As Per MSBTE	
6	RAC – Summer 2019	18 TH April – 20 TH May 2019		As Per MSBTE	
7	Industrial training after IV semester for I-scheme candidates.	6 Weeks after completion of 4 TH semester examination.		HOD's	

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May – June 2019					
1	Expected EAMC Result	May First Week		MSBTE	
2	Submission of Affiliation Forms	29 TH May – 30 TH June 2019 (tentative)		Admin.	
3	Summer vacation	May 2019 (tentative)		Principal	
4	Result declaration of Summer 2019	June Second Week 2019		MSBTE	
5	Commencement of Next Odd Semester 2019	17 TH June 2019 (Monday)		Institute & MSBTE	

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