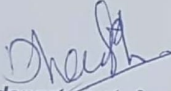


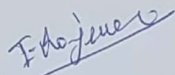
Odd Semester Academic Calendar 2015-16 for 0569-1608.

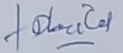
Sr no	Activities	II & III year	I year	Responsible Person	Remark
1	Submission of Fees Proposal @ SSS	-	1 st week May 2015	Mr. Nadeem (Accountant & Team)	
2	Stock verification	In June 2015		Store Incharge, All Lab assit. & HOD's.	
3	Commencement Of Semester & Registration of II-III year	18 th June 2015	21 th July 2015	Institute	
4	Induction Programme	In the First Week of Commencement of Semester	In the First Week of Commencement of Semester	All HOD's & Class coordinator	
5	Collection of Fees	18 th June 2015	At the time of Admission	Mr. Nadeem (Accountant & Team)	
6	IAMC	Sept 1 st week	Sept 1 st week	IAMC Team	
7	Orientation of Library	June Last week to July 1 st Week	July Last week to Aug 1 st Week	Librarian & Team	
8	Exam Form Filling Date <i>Without Fine</i>	10 th july 2015 to 14 th Aug 2015	9 th Aug to 30 th Aug 2015	Dept. Clerk	Report of those students who are eligible for fine Rs200/- should be prepared & submit to HOD
9	Exam Form Filling Date With <i>Fine Rs. 200/-</i>	17 th to 29 th Aug 2015	31 st Aug to 11 th Sep 2015	Dept. Clerk	Report of those students who are eligible for fine Rs 1500/- should be prepared & submit to HOD
10	Exam Form Filling Date With <i>Fine Rs. 1500/-</i>	31 st Aug to 3 rd Oct 2015	14 th Sept to 3 rd Oct 2015	Dept. Clerk	Report of those students who are NOT yet filled exam form should be prepared & submit to HOD
11	LMDC	As per MSBTE Dead Lines		Mr. Altaf (Store Keeper)	
12	<i>Ramzan holidays</i>	<i>16th July to 20th July 2015</i>		Institute	

13	Staff Feedback	5 th & 6 th Aug 2015	09 th to 10 th Sep 2015	HOD's	Report should be submit to Principal
14	Project Final Stage Seminar	2 nd week of Aug 2015	-	Project Coordinators	
15	Flag Hosting	15 TH Aug 2015			
16	Eligibility for DSY & FY (Readmission & Branch transfer)	As per MSBTE Dead Lines	As per MSBTE Dead Lines	Dept. Clerk & OS (1 ST & II ND shift)	
17	Merit list Submission & Verification @ MSBTE & DTE	As per DTE & MSBTE Schedule		Admission Coordinator & OS (1 ST & II ND shift)	Verified Merit List Should Distributed Among All Dept. (Submit the marks to class coordinator)
18	Improvement Test (at least 2)	After completion of every 20% Syllabus		Subject Teacher	
19	Progressive Theory Test [PTT] -1	12 th to 14 th Aug 2015	03 rd to 05 th Sep 2015	PTT In charge	
20	Parents Meet (workshop)	2 nd Week Sept 2015 (Saturday) 2 nd & 3 rd year	3 rd Week Sept 2015 (Saturday) 1 st year	HOD's	
21	DTE Scholarship form filling & Scrutiny	In Sept.		Dept. Clerk	
22	Feed Back of Library	As per library schedule		Librarian & Team	Report should be submit to Principal
23	IAMC / ISO	5 TH & 6 TH Sept 2015		Academic coordinator & MR	
24	EAMC	3 rd week of Sept (for II ND Shift)		Academic coordinator, HOD's, Principal.	
25	Orientation (Awareness) Of Exam & RAC for Staff	10 TH Nov 2015		COE & RAC Officer In-charge	
26	Progressive Theory Test [PTT] -2	15 th to 17 th Oct 2015	2 nd to 4 th November 2015	PTT In charge	

27	Visit to Industry for placement & MoUs	Twice in a Each Semester		TPO & PRINCIPAL	
28	Winter Break	November 8 th to 15 th 2015		OS (I ST & II ND shift)	
29	Fees Collection & Distribution of Hall Ticket	Prior one week of start of PR Exam	Prior one week of start of PR Exam	Accountant & All Clerk	
30	Practical Exam	26 th Oct to 7 th Nov 2015	16 th to 21 st Nov 2015	Practical In charge	
31	Winter Theory Exam 2015	11 th Nov to 1 st Dec 2015		COE	As per MSBTE
32	RAC Winter 2015	18 th Nov to 9 th Dec 2015		RAC Officer In-charge	
33	Declaration of Result	Second Week of January 2016		MSBTE	


 Head of department Academic Coordinator (0569)


 Academic Coordinator (1608)


 PRINCIPAL